

North Whidbey Park and Recreation District
Minutes of the Regular Meeting, November 10, 2011

The regular meeting of the North Whidbey Park and Recreation District Board of Commissioners was held on November 10, 2011, at the John Vanderzicht Memorial Swimming Pool. Board members present were: Chair Ron Rhinehart, Vice-Chair Allan McDougall, Secretary River Powers, Commissioner Harvey Prosser, and Commissioner Dennis Jepsen. Staff members present were: Director Craig Carlson and Maintenance Supervisor Lloyd Long.

Public

There were no members of the public in attendance.

Call to Order

There being a quorum present the meeting was called to order at 7:04 p.m. by C/Rhinehart.

Changes to the Agenda

C/McDougall asked for an Executive Session to discuss the Director's performance evaluation. It was decided to hold the Executive Session towards the end of the meeting after Open Discussion.

Board Issues

There were no Board Issues.

Approval of Minutes

A motion to approve the minutes of the October 13, 2011, meeting was made by C/Powers, seconded by C/Prosser. There was no discussion. The motion passed unanimously.

Voucher Review

*A motion to approve the review of the vouchers numbered 5049-5087 in the amount of \$28,885.92, as well as two payroll transfers in the amount of \$40,273.10, for a grand total of \$69,159.02, was made by C/Prosser, seconded by C/Powers. C/McDougall asked about the payment to AT&T for cell phones. The Director informed him that the District provides cell phones for the Director, Head Coach, and Maintenance Supervisor. C/McDougall then asked about the purchase of a Laptop computer from Costco. The Director informed him that he made this purchase for Vicki Robinson to help facilitate her duties as Swim Team Treasurer. C/Rhinehart asked about the purchase of a chlorine pump. The Director stated that this was purchased due to the failure of the previous pump. **The motion passed unanimously.***

Staff Reports

Director's Report

The Director began by introducing the Board to new Maintenance Supervisor Lloyd Long. The Director then followed the points in his written report, providing the Board with information relating to: 1) the attendance report for the month of October, 2) Estimated Recreation Program participation—the Roller Hockey program hopes to get things back up and running now that the Levy has passed, 3) Employee of the Month recognition to Katelin Fitzgerald for all of her efforts as an Assistant Coach and Swim School Instructor, 4) Upcoming Special events—the Masters SCM Meet is scheduled to be held on November 13th, and 5) The upcoming State Audit, which is scheduled to begin on Monday, November 14th. Auditor Spencer Bright plans to schedule the entrance conference after he is on site.

The Director then took a moment to thank the voters, as well as the members of the Save the Pool Committee for all of their help in educating the community and ensuring that the Levy passed. C/Rhinehart stated that he plans to present Julie Wilson with a plaque on behalf of the Board of Commissioners and the District for all of her efforts with the Save the Pool Committee.

C/Rhinehart then stated that he had been browsing around trying to understand why the 60% super-majority requirement exists. He discovered that, at some point in the last year, there was proposed legislation in Olympia (which died for lack of action) to restrict the super-majority requirement of new levies and to require only a simple majority vote for renewal or continuation levies. C/Rhinehart sent a note to legislators suggesting they look at this as he believes that it creates a situation where 40% of the population can change the status quo, which C/Rhinehart feels is un-democratic.

Maintenance Report

Maintenance Supervisor Lloyd Long was in attendance to provide his report to the Board and to answer any questions from the Board relating to maintenance or repair issues. Mr. Long also informed the Board that the overall maintenance status for the facility is very good.

Swim Team Report

Head Coach Neil Romney provided a written report to the Board. There were no questions. The Director thanked the Swim Team for helping with the Haunted Swamp and informed the Board that NWAC is preparing for Championship meets that come up before the end of the year.

Running Club Report

Head Coach Catie Rodeheffer provided a written report to the Board. There were no questions. The Director added that the Running Club is preparing to send some runners to Nationals and that many of the top OHHS competitors are WIRC-trained runners. OHHS teams placed 10th and 11th at the State Championships. C/Powers added that the boys won Districts and the girls took 2nd at Districts. C/Rhinehart then commented favorably on the work that Catie and Bill Rodeheffer do for and with the Running Club.

Budget Report

The Director stated that property tax totals for October were recently received and totaled \$182,152. A written report detailing recent reimbursements to the North Whidbey Aquatic Club was included with the budget information. The Director added that both expenses and revenues are holding as anticipated.

Public Comments

There were no Public Comments.

Unfinished Business

Resolution 11-04/2012 Annual Budget – Based on the input received from the proposed budget hearing, the Director made corrections to the initial 2012 budget by subtracting rate increases from the different programs and making a small change to Capital Outlay. \$15,000 has been put into Facility Reserve. Levy Income is estimated to be \$600,000 as per the information obtained from the County's Assessor's office. Both C/McDougall and C/Jepsen stated that they are uncomfortable with taking \$600,000 after the levy campaign, which stated that the District's levy funding would be equivalent to, or lower than, the income from the last levy. The Director stated that the \$550,000 figure was estimated after the 7% reduction was anticipated by the Assessor's office. C/McDougall stated that, unless the Resolution at the end of the meeting were changed to \$550,000, he would vote against the budget. The Director then suggested subtracting monies from different areas to ensure a balanced budget. \$10,730 could be subtracted from Repair & Maintenance, \$15,000 could be subtracted from Facility Reserve, and \$24,730 could be subtracted from Capital Outlay. C/Rhinehart stated that he was much more comfortable with that as it aligns with what the District told the public. C/Rhinehart then asked about the \$8,000 budgeted for Inter-Governmental. The Director stated that this amount was budgeted for the normal Inter-Governmental issues as well as unemployment. ***A motion to approve Resolution 11-04 with the changes mentioned was made by C/Prosser, seconded by C/Powers. The motion passed unanimously.***

New Business

Resolution 11-05/Establishment of the 2012 Regular Property Tax Levy – ***A motion to approve Resolution 11-05 was made by C/Powers, seconded by C/Jepsen. There was no discussion. The motion passed unanimously.***

Open Discussion

C/Powers stated that she has noticed the Swim Team numbers steadily declining over the last few years and asked the Director if he knows what this can be attributed to. The Director stated that there have been kids who have moved away as well as kids who were swimming for the High School instead of NWAC. C/Powers then asked how much the declining numbers have to do with conflicts between Swim Team and the High School. C/Rhinehart suggested making this an agenda item for the next meeting and having the Head Coach in attendance to discuss it.

Executive Session

Approximately 30 minutes was requested by C/Rhinehart to discuss the Director's performance evaluation. The executive Session began at 8:25 pm and ended at 9:09 pm.

Adjournment

The meeting adjourned at 9:10 pm. The next regular meeting is scheduled to be held on December 15, 2011, at 7:00 pm.

For the North Whidbey Park & Recreation District Board of Commissioners

River Powers
Secretary

Craig C. Carlson
Director

Christopher Cross
Recording Secretary Designee